

Risk Management Summary for Speech Therapy Service in Residential Care Homes for the Elderly

Period of risk management program: Sep 2019 to Jan 2021

Person in-charge:

Parties involved: Education Committee

Date of record: 02-07-2021

1. Part A: Identification of Risk

1.1 Identify the problem:

Speech therapy service in residential care homes was newly introduced and speech therapists working in the setting need guidance for better practice.

1.2 Describing the problem:

Speech therapists in residential care homes may work on their own and/or other professionals when providing speech therapy services. Roles and scope of service would require a clear definition to facilitate the collaboration and clinical service.

1.3 Analyzing the problem:

Guiding principles were required to provide a framework for speech therapists to follow when providing service, for examples, the roles and competency of speech therapists in residential care home, documentation needed for clinical service and handling of dual service, etc.

2. Part B: Planning the solution (Plan)

2.1 An elderly service task force (Task Force) comprised of senior speech therapists from the field was formed to discuss and draft the content of the guideline. The Chairperson of Education Committee (EC) served as the convenor of the Task Force.

2.2 Guidelines published by Speech Pathology Australia (SPA), American Speech-Language Hearing Association (ASHA) and the Royal College of Speech and Language Therapists (RCSLT) were reviewed by the Task Force as the reference.

3. Implementing the solutions (Do)

3.1 The first draft of the guideline was prepared by the Task Force and discussed by EC on 5th Education Committee Meeting on 9th January 2020.

3.2 The final drafted were prepared by the Task Force and discussed by EC in the 8th

Education Committee meeting on 12th November 2020.

4. Monitoring the solutions (Check)

4.1 The Professional Council approved the final draft in the Council meeting on Feb 25 2021.

4.2 The Guideline for Speech Therapy Service in Residential Care Homes for the Elderly was uploaded to the HKIST website for members to assess.

5. Evaluating the solutions (Act)

5.1 The Committee will review the need to update the document according to future updates, in any, of guidelines regarding practice in RCHEs published by SPA, ASHA and RCSLT every 2 years.