


Step 1	Step 2	Step 3	Step 4
<p>Prepare documents</p> <ul style="list-style-type: none"> • Graduation certificate(s) or certifying letter in relation to speech therapy (or proof of HKAST membership) • Individual professional indemnity insurance certificate # • Declaration of no criminal conviction record ^ 	<p>Register portal account</p> <ul style="list-style-type: none"> • First, register an account • Then, login and fill in the online application form 	<p>Online application</p> <ul style="list-style-type: none"> • Complete online application form • Upload softcopies of ALL required documents (.pdf or .jpg) • Submit online application 	<p>Pay the fee</p> <ul style="list-style-type: none"> • Cheque of \$1500 payable to “Hong Kong Institute of Speech Therapists Limited” • Write your name, contact number on the back of the cheque *

FYI, Charterlloyd Insurance Brokers Ltd. Offers \$680/ year to HKAST Full Members (insurance certificate issued in 6-8 weeks), yet applicant could also choose to get insured from other provider(s)

^ Free oath service available at District Offices of Home Affairs Department (please check available time from www.had.gov.hk/en/public_services/public_enquiry_services/provided.htm)

* Cheque should be mailed to HKIST: Unit 2101-K5, 21/F, Gala Place, 56 Dundas Street, Kowloon